



Indian Insurance - Claims Procedure

Immediately upon delivery, inspect all your goods and look for damages or loss if any.

Notify the local office of Globe Moving & Storage Co. of the damages / loss. (This should be done immediately on delivery & unpacking)

Take photographs of the damaged goods.

Our local office will assist you in completing the claim form and filing for insurance claim.

When sending the Claim form to the Insurance company make sure you enclose Photo-graphs, Packing list and Loss certificate from Globe Moving & Storage Com. Pvt. Ltd.

The above procedure must be completed within 1 week of delivery of goods.

Depending upon the nature of claim, the insurance company will send an insurance surveyor to survey the damages / loss.

You will have to pay the surveyor's fee. However, this amount will be reimbursed to you at the time of claim settlement.

Note: The goods should not be repaired or disposed till you receive further instructions from the insurance company.

Based on the insurance surveyor's report, the claims will be processed and settled by the insurance company.